

Entering scores and Incident Reports into GameOfficials.net

After the game is complete login to wisref.gameofficials.net as an official under the 1233 account and follow the steps: **Only the Referee of each game will be able to alter game information.**



1. Click on “after games”

2. Find the game that you need to add the score to. You may need to adjust the calendar above to the week that your game was played.

Game #	Date & Time
10575 Apprv	5/5/13 7:00pm (Sunday)

3. Click on the game number.

4. Enter the final score for each team.

5. Answer the Game Summary Information questions.

Game Summary Information
Complete the following questions so that Assignors or Admins can take appropriate action
Crew Change Needed Were the Officials at the Game different than the ones listed above? <input type="radio"/> No <input type="radio"/> Yes
Needs Admin Attention (Major Issues other than Crew Change) An Admin User needs to review the Incident Reports and/or Summary Notes below <input type="radio"/> No <input type="radio"/> Yes
Incident Report Needed Admin Users viewing this game should expect a separate Incident Report <input type="radio"/> No <input type="radio"/> Yes

6. Summary Notes To Admin Users is where you will add information about coach or spectator behavior that need to be addressed. Type in your information.

Summary Notes To Admin Users
Additional Information that will be visible to Admin users only
<div style="border: 1px solid black; height: 60px;"></div>

7. Please read instructions for “Team Specific Notes” and add information if necessary.

Team-Specific Notes	
If you were instructed to provide additional Team Information (Roster Changes, Guest/Club Passes, etc), complete the boxes below. This Information may be provided to Team users.	
Home Team Info	Away Team Info
<div style="border: 1px solid black; height: 40px;"></div>	<div style="border: 1px solid black; height: 40px;"></div>

8. Click on Save (Modify Game Details). If you notice that the score was entered wrong, click on game number and then change the score. After score is corrected click on Save (Modify Game Details).

9. If you have issued any yellow or red cards, click on the “Incident Reports” to the right of the

	• Incident Reports

Officials names.

10. Select “Click to Add a New Incident Report”

Incident Reports			
Status	Team	Name	Type / Reason
There are no Incident Reports for Game #24634.			
Click to Add a New Incident Report			

11. Fill in Report Details. Select the “Submit to Secretary/League” before you save the Incident Report. **Note: Each Yellow or Red Card issued will be a separate Incident Report.**

Report Details	
Report Type <input checked="" type="radio"/> Misconduct <input type="radio"/> Serious Injury <input type="radio"/> Field Conditions <input type="radio"/> Other	
Time of Incident <input type="text" value="N/A"/>	
Reason <input type="text" value="** Not Assigned **"/>	
Reporting On: <input checked="" type="radio"/> Player <input type="radio"/> Coach <input type="radio"/> Spectator <input type="radio"/> Other	
Name <input type="text"/> (Name of the Player, Coach, Spectator, etc.)	
Team <input type="text" value="** Not Assigned **"/> (Of Player, Coach, Spectator, etc.)	
Uniform / Jersey # <input type="text"/> (Enter the Player's Uniform / Jersey number)	
Roster / Pass # <input type="text"/> (Enter the Player's Roster / Pass number if required)	
Offensive Lang. <input type="checkbox"/> (If report contains language that some might consider inappropriate or offensive)	
Detailed Description	
<div style="border: 1px solid black; height: 60px;"></div>	

12. After you have entered all of your Incident Reports click on After Games to see the team scores and Incident Reports are entered.