



VSA Meeting Minutes

Date: August 3, 2026

Call to Order: 6:05PM

Attendance: Rich DeGraff-Murphy (President); Kyle Koenig (Secretary); Bill Edwards (SRA); Andrew Minnis (ED); Keith Roberts (Risk Management/Late arrival)

Remote: Emily Milbank (Vice President); Matt Spitznagle (Treasurer)

Guest(s): NA

Approval of Minutes

- Previous meeting date: **June 1, 2026**
 - Motion: **Approve minutes as written**
 - Result: **Approved unanimously**

 - Previous meeting date: **July 6, 2026**
 - Motion: **Approve minutes as written**
 - Result: **Approved unanimously**
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Public Comment

- None
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General Board Reports

President's Report – Rich DeGraff Murphy

Mid Year July Meeting

- Well attended
- Schedule set for 2026-2027 seasonal year
- Move meeting time up or move social hour to before the meeting
- Minutes for July Membership meeting will be approved by membership at AGM

USYS/US Soccer

- USYS AGM - will be held in conjunction with the Leadership Symposium August 26th-30th in Dallas, TX
 - Vote will be held to change USYS By-Laws to allow US Soccer to become the sole voting member of USYS and shift State Associations to an advisory role which allows for US Soccer to wind down USYS operations over the next two years making way for the US Soccer Local Arm Operating Model & Pathway Strategy.
 - Other USYS Amendments address (*all may be moot if US Soccer is voted to be sole voting member of USYS*)
 - Proposal for USYS Reserve Funds Allocation not to be issued to for-profit entity
 - \$2.25 Fee - Proposal to reduce registration fees by only paying for players registered to participate in USYS sanctioned/sponsored events
 - Proposal to allow paid members of State Associations to serve on USYS BOD
 - Proposal that unrestricted assets be distributed to State Association Members
 - Determine all Excess Assets by 08/31/2026
 - Distribution 100% of Excess Assets to State Association by 12/30/2026
 - Distribution based on the average number of players registered by the state in the most recent 3 years.
- Local Arm Cohort with State Associations and US Soccer will begin with regular meetings the second week in August.
- Rich & Andrew will work on an information packet to membership regarding the Local Arm as there appears to be increasing anxiety; speculation; and apprehension about US Soccer's direction.

Sporting Vermont

- Addressed issues/concerns with a formal letter to club leaders (emailed 07/31/2026) advising that Sporting Vermont is owned, designed and operated by VSA.
- Registration of Trade Names - the error in the initial registration of trade names corrected. Sporting Vermont / Sporting Vermont FC / Sporting Vermont Football Club transferred from Minnis to VSA to reflect that the program is owned/designed & operated by VSA

Vice President's Report – Emily Milbank

Awards Program Update

- Awards nomination form reviewed & is currently live on website for members to begin submitting nominations.
 - The State Referee Committee will continue to submit Youth & Adult Referee of the year. Should a nomination come in from the general membership, that individual will be considered by the State Referee Committee
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Treasurer's Report – Matt Spitznagle

Financial Update

- Reporting period: September 1, 2025 – August 3, 2026
 - \$295k in all accounts
 - Anticipating to be in the black \$63k for 2025-2026 season year

Outstanding Receivables

- Approximately \$3,000 remains outstanding from invoices not yet deposited or received. It is expected that these funds will be received in the coming days which will leaving nothing outstanding as we enter into the 2026-2027 seasonal year.

Outstanding Expenses

- None
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Secretary's Report – Kyle Koenig

No report.

Risk Management Report – Keith Roberts

Discipline Committee Activity

- Sanctions/Fines
 - The Committee has issued sanctions/fines related to violations of policies.
 - One Appeal has been received with another one anticipated

- Two other discipline matters are being investigated and will be turned over to the committee for review once completed.
 - The Nordic front office has been advised to verify numbers for rostered players for the Nordic Cup going forward to avoid issues with discipline matters experienced this year.
 - It was recommended that other tournament organizers be advised to do the same.
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State Referee Report – Bill Edwards

Referee Certification Course

- A fall referee certification/coaching field session will be held:
 - **Date:** September 12-13, 2026
 - **Location:** Stowe Events Field
 - Coincides with the Solon & Liam Bailey Memorial Jamboree
- The State Referee Committee will work diligently to schedule winter referee certification & recertification classes before December 31st.

Trade Name Registration

- VSA will register “Vermont State Referee Committee” as a Trade Name under VSA with the Vermont SOS.
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Operations Update – Lori Levinson (absent/provided by Andrew)

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Executive Director Update – Andrew Minnis

- FY Closes 8/31. Waiting for 3 final payments totaling approximately \$3,000.
- 2026/27 Insurance rates saved 10% from expiring plan
 - Players Health has been renewed
 - Discussion regarding assisting members with claims was held to aid in moving things along a bit more smoothly
- Soccer balls for schools and panini albums update

- Issues regarding costumes. US Soccer will keep us informed as to delivery. Note that payment is made upon delivery.
 - Remaining Panini Albums at the Tree Farm will be tended to by Andrew by the end of this week
 - 2026/27 Registration and programs are open
 - Reminder: USYS AGM August 26-30
 - Local Arm Detailed Summary for VSA Members
 - Provided a multi-page information packet to DOB with the intention of distributing to membership within the week.
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Other Business / Good of the Game

- NA
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Executive Session

- BOD entered Executive Session from 7:00 p.m. to 07:15 p.m.
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Adjournment

- **Motion:** Adjourn
 - **Result:** Approved unanimously
 - **Time:** 7:17 p.m.
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Next Meeting

Date: September 14, 2026

Time: 6:00 p.m.

Location: VSA Office

